



Attendees:

	Initial	Board Member	Position
X	DS	Dale Smith	President
X	ADC	Audrey De La Cruz	President Elect/Director
X	MR	Matt Ronhaar	Secretary
X	KM	Kevin Merkling	Treasurer
X	NH	Nate Hudson	Director
X	JD	Jason Durr	Emerging Professional Director
X	AF	Angela Fuss	Allied Professional Director
X	GI	Gary Indiano	Allied Director
	CC	Clare Christensen	Construction Industry Director/ Communications Chair
X	JF	Jeff Frame	Past President
X	DK	Donna Koepp	Office Manager
X	BC	Bradley Carlson	Director

(Quorum)

Guests: Marisa Cooper, Nevada Museum of Art

1. Meeting called to order at 12:00 PM. Anti-Trust statement read into record by DS.
2. **Secretary's Report**
 - A. DS proposes motion to approve minutes from February 2018 ExComm meeting and seconded by MR; January 2018 ExComm meeting minutes vote seconded & approved.
3. **Treasurer's Report**
 - A. On track with AIA membership enrollment
 - i. Allied & Allied Professional enrollment tracking at +/- 50%.
 - B. Q1 expenses exceeded income
 - i. NH asks KM if he has forwarded Q program sponsorship info to AF
 - C. \$95K for bank/paypal account total
 - D. DS reminds everyone to seek out sponsor opportunities
4. **Committee Updates:**
 - A. **AIA Nevada Board**
 - i. DS states that he feels phone meetings are going well with southern counterparts
 - a NH offers that phone meetings are the only conduit for communication b/t state representatives
 - ii. DS states that legislature activities are starting to be discussed
 - a Chris Lujan is the AIA State Legislative Chair



- iii. Grassroots Leadership Conference*
 - a March 12-14, 2018: Audrey De La Cruz, Nate Hudson & Donna Koepp attended
 - (a) ADC states it was a good Chapter resource
 - (b) ADC states that there was a general call for architects to run for public, local jurisdictional positions

B. Advocacy

- i. No report.

C. Construction

- i. Conversation on sponsorship level:
 - a How do sponsors actually contribute?
- ii. For next year:
 - a Have Fred Graham come and present to AIANN Board on event activities
- iii. Gen. conversation on how better to involve students for next year's event.

D. Communications

- i. Annual Publication
 - a KM has received annual publication contact info from CC
 - b \$16K for 950 copies for annual publication:
 - (a) 100% of cost covered through advertisement sales and required 2-year agreement
 - (b) Profits split b/t AIANN & Publishers
 - (c) ad placements cost \$1K-\$2K
 - (i) min. ad placement: 17
 - c Conversation on portion of Allied Membership fee being diverted to cover costs
 - d NH proposes using Randi Lavigne as a resource to check validity of numbers
 - (a) was this proposed as a motion? did it carry?**
 - e Newslink?**
 - f ADC proposes forming a plan for Allied Ad Sales
 - (a) DS seconds, motion carries
- ii. From February 2018 AIANN Ex Comm Meeting:
 - a NH to get CC Wyoming contact info. for publication examples
 - (a) Update: NH did forward info to CC

E. Membership

- a See Secretary's Report (above)

F. Scholarships/Education

- i. NH states that applications are out for current scholarship recipients to re-enroll
- ii. NH states that AIA matching funds application is out for approval



5. AIA National/WMR Report

- i. **WMR Annual Conference** 10.03-06.2018 in Tucson, AZ
 - a Efforts to bring continuity between WMR member states
 - b NH will crib info from Grassroots & State regional AIA presidents in order to inform national reps on issues affecting WMR states;
 - c DS (AIANN), AIA Las Vegas & AIA Nevada Presidents will be in attendance.
 - d WMR-specific issues:
 - (a) \$70,000 regional operating budget;
 - (i) NH advocates increasing transparency with membership regarding operating budget apportionment.
 - e CACE (Council of Architectural Component Executives) will be in attendance
 - (a) NH states that CACE representatives are “keepers of AIA institutional knowledge”
- ii. **National Strategic Council Meeting**
 - a meeting was held prior to Grassroots
 - (a) NH states that there were 4 moderators, all from IBM
- iii. **AIA National**
 - a efforts to address sexual harassment in the profession

6. Events

A. Architecture Week

- i. Timeline: 04.22-28.2018
- ii. City of Sparks Proclamation (4.23.2018)
- iii. City of Reno Proclamation Certificate only
- iv. Event list has been established:
 - a Game Night (formerly Trivia Night - Tuesday, 4.24.2018)
 - b Film Screening (Thursday, 4.26.2018)
 - c Habrae (Developers) keynote presentation & discussion (Friday, 4.27.2018)
 - d Architectural Bus Tour (Saturday, 4.28.2018)
 - e Family Event @ Discovery Museum (Sunday, 4.29.2018)
- v. Guest: Marisa Cooper from Nevada Museum of Art (NMA)
 - a NMA wants to redoubt efforts b/t the architecture community & the NMA

B. AIA at the Aces

- i. marketing info has been sent out to membership
 - a Event date: June 14, 2018.
 - (a) email blast needs to be sent out



C. DICE

- i. BRDI is going to assist w/ lecture portion of event

D. Golf Tournament

- i. Sponsorship & Entry Fees are going up
- ii. Golf Committee has met twice: 02.26.2018 & 03.27.2018
- iii. Current Golf Committee is:
 - a Nate Hudson
 - b Brad Van Wort
 - c Mindy Cannady
 - d Randi Reed
 - e Jeremy Anthony (Basalite)
- iv. 3.27.2018 Meeting
 - a finalized marketing info & language
 - b revised sponsorship categories & dollar amounts
 - c established committee member goals and responsibilities
 - d preparations are on-going

E. Q Lunch Programs

- i. Q1:
 - a event was successful (i.e., people came and event was informative)
- ii. Q2-Q4:
 - a need speakers and venue(s)
- iii. Conversation on food quality at NMA & pricing options
- iv. Q2 date: 6.02.2018
 - a Topic ideas:
 - (a) historic preservation
 - (b) art & culture in architecture

F. BRDI

- i. no report?**

G. YODENG

- i. 6.24.2018 at The Glass Die (for architecture week)

7. AIAS

- A. No report

8. President Report

- A. No report?**

9. Office Manager Report/Accreditation Update

- A. Strategic Plan Review
 - i. need to have strategic plan updated



AIA Northern Nevada

MEETING MINUTES

AIANN Board of Directors
April 05, 2018 / 12:00 to 1:00 p.m.
Location: Lumos & Associates

- a Needed policies:
 - (a) sexual harrassment
 - (b) diversity & inclusion
- b Need to include business continuity in strategic plan
- c Need AIANN Board Orientation & AIANN Board Unifying Documents
- d DK states that speaker at Grassroots said that AIANN ExComm board meeting minutes should be kept private
 - (a) no vote taken
- e Conversation regarding setting up instagram account

10. Old Business

- A. No report

11. New Business

- A. Conversation on the possibility of creating an AIANN position handling historic preservation
 - i. would be establishing what AIANN's involvement should be in crafting policy.

12. Meeting Adjourned by DS at 1:25. Next Meeting will be Noon, May 3, 2018 at Hendrickson Butler.