



Attendees:

	Initial	Board Member	Position
X	WC	Wan Lee Cone	President
X	JF	Jeff Frame	President Elect
X	MJ	Mark Johnson	Secretary
X	JS	Jaime Saucier	Treasurer
X	AD	Audrey DeLa Cruz	Director
X	DS	Dale Smith	Director
	JD	Jason Durr	Emerging Professional Director
	NH	Nate Hudson	Education Director
	AF	Angela Fuss	Allied Professional Director
X	GI	Gary Indiano	Allied Director
X	SH	Sheila Hlubucek	Construction Industry Director
	RW	Rhys Williams	Communications
	PG	Peter Grove	President
X	DK	Donna Koepp	Office Manager

(Quorum)

Guests: Hillary Clark / Chris Wright – TMCC AIAS

1. Meeting called to order at 12:05. Anti-Trust statement read into record by WC.
2. **Secretary's Report**
 - A. The minutes were reviewed from the October Executive Committee Meeting. AD motioned for approval, seconded by JF. Minutes approved unanimously.
3. **Treasurer's Report**
 - A. JS presented the proposed budget for 2017.
 - a. Questions about the need for worker's compensation – it was looked into previously but a definitive answer about whether or not it was required was not determined. DK to discuss with John Copolous.
 - b. AD motioned for approval, seconded by DS. Proposed budget approved unanimously.
 - B. JS to provide treasurer information to Kevin Merklng for 2017. Will need to get signatures and bank approvals set up.
4. **Committee Updates:**
 - A. AIA Nevada Board
 - a. Focused on Legislative priorities for 2017.
 - B. Communications
 - a. Next Newsletter scheduled to be sent in December. Look to have it sent prior to the December 1 Credit fair.



C. Events

- a. DICE – Have not determined the final attendance, but the event was good.
 - i. Need to provide list of attendees to Donna to provide 4 hours CEU.
 - ii. Need to send \$2,000 AIANN sponsorship check as well as reimbursement for AIA student sponsors.
- b. Post NSBAIDRD seminar cocktail hour. DK to contact Silver Legacy about options.
- c. Look to add the Post Holiday Blues Party back to the events calendar. AF to look into options for a January event.

D. Golf Tournament

- a. The profit after the \$6,000 transfer to scholarships was \$14,000 – which is \$5,000 above the budget. Kudos to the Golf Tournament committee!

E. Membership

- a. AIA National is putting the list together for membership mailings.
- b. Allied invoices will be sent out the first part of December.
- c. Gilbane construction indicated they would like a Silver Level Membership for 2017.
- d. As part of accreditation, AIANN needs to provide information on recruitment and retainment.
 - i. Determine how to describe our process to AIA National.
 - ii. Phone calls from the Executive Committee, phone calls to new registrants, survey findings.
 - iii. Need to add tiered membership for new registrants to website.

F. Q Lunch Programs

- a. Q3 – Presentations well received but ran long limiting time for Q&A.
 - i. Have not received sponsorship check from Basin Street Properties.
- b. Q4 – USGBC event – Founders room is ok.
 - i. Sponsorships and ticketing through USGBC – price for AIA members to be the same.
 - ii. USGBC will need to provide count to DK one week prior to event.
 - iii. USGBC requested \$1,000 sponsorship, but AIANN would like to keep the same levels.

G. Scholarships/Education

- a. No Report

H. AIAS

- a. Chris Wright to be president for 2017.
- b. Chapter donation check can be sent – provide address to JS.
- c. Looking to schedule an open house on campus for Architects to come and speak with students. More information to be provided.

I. YODENG

- a. No Report



5. President Report

- A. WMR conference to be held in Salt Lake City.
- B. Want to provide another comment card at the Q4 lunch. Comments were limited at the Q3 lunch.

6. Office Manager Report / Accreditation Update

- A. Having issues with spam on the AIANN email. Need to determine options to minimize.
 - a. Current email does not sync with DK's devices.
 - b. Possibility of switching to Gmail – only if we can retain the same email address.
 - c. DK to discuss with web hosting company.

7. Old Business

- A. AIANN Ex Com did not nominate anyone for AIA Nevada Service Awards. Those individuals approached did not wish to be included.
- B. Construction Career day is scheduled for October 25. No response from members about attendance.

8. New Business

- A. Board for 2017 – need President Elect and replacement for any other board members.
 - a. DS indicated he would be President Elect, so a new director is required.
 - b. DK to send notification to membership.

9. Meeting Adjourned by WC at 1:10. Next Meeting will be November 3 at MBA (sponsored by Dale Smith).