



Attendees:

	Initial	Board Member	Position
X	JF	Jeff Frame	President
X	DS	Dale Smith	President Elect
X	MJ	Mark Johnson	Secretary
X	KM	Kevin Merkling	Treasurer
X	AD	Audrey De La Cruz	Director
	JD	Jason Durr	Emerging Professional Director
X	NH	Nate Hudson	Education Director
	AF	Angela Fuss	Allied Professional Director
	GI	Gary Indiano	Allied Director
X	SH	Sheila Hlubucek	Construction Industry Director
X	RW	Rhys Williams	Communications
	WC	Wan Lee Cone	Past President
X	DK	Donna Koepp	Office Manager

(Quorum)

Guests: None

1. Meeting called to order at 12:05. Anti-Trust statement read into record by JF.
2. **Secretary's Report**
 - A. The minutes were reviewed from the November Executive Committee Meeting. DS motioned for approval, seconded by AD. Minutes approved unanimously.
3. **Treasurer's Report**
 - A. Preliminary list from AIA National showed 39 registered Architects and 3 Associates. Still need to follow up on Allied and Allied Professional registration.
 - B. Post Holiday Blues party did not lose money as all attendees provided payment at the door. Will look to address the luncheon costs next.
4. **Committee Updates:**
 - A. AIA Nevada Board
 - A. State board discussed the Pettigrew Scholarship. Need to provide \$2,000 to Randy at AIA Nevada.
 - B. Communications
 - A. Newsletter content is being compiled.
 - B. Proposal from StanCan design is \$2,400 for 4 newsletters and 12 e-blasts. Concern was raised that this was not a part of the budget, however there is money in the bank to cover the cost. Additionally, the work can be reviewed during the year and cancelled if the board does not see the value. AD motioned to approve the proposal and move



forward with the design. KM seconded the motion and it passed unanimously. It was noted that WC would contact StanCan to proceed with the work.

C. Events

- A. Post Holiday Blues – Successful event with a diverse crowd.
- B. Canstruction – The entries are being handled by the committee. DK to check with Fred Graham on the status.
- C. Architecture Week – Committee is in place and working on events. The events will be held the week of April 10-15.
 - i Look to create a list of events – Architectural Jeopardy, Scavenger Hunt, Bus Tour, etc.
 - ii Look to get something at the Discovery Museum for that week.
 - iii Start looking at buildings to put on the tour – and the intent would be for those buildings to be designed by local architects.
- D. AIANN at the Aces – confirmed for June 1. It was noted that a save the date card could be sent out – but probably not for another month or so.

D. Golf Tournament

- A. No activity

E. Membership

- A. Focus on following up with Allied membership.

F. Q Lunch Programs

- A. Q1- Everything is in place for March 16. DK to coordinate any remaining coordination with the Discovery Museum and SH to verify any A/V needs. Plan for 40 attendees.
 - i Need to contact caterer to confirm time and date.

G. Scholarships/Education

- A. The AIANN scholarships will be posted on the website and mailed out next week. NH will also meet with TMCC students to boost participation.
- B. Will look to submit for AIA National matching grant when the information is made available.
- C. The AIA Nevada leadership scholarship for Associate members has a deadline tomorrow.

H. AIAS

- A. No report.

I. YODENG

- A. No report.

5. President Report

- A. No additional items.

6. Office Manager Report / Accreditation Update



AIA Northern Nevada

MEETING MINUTES

AIANN Board of Directors
2 February 2017 / 12:00 to 1:00 p.m.
Location: Frame Architecture

- A. The revised AIANN policy papers were submitted for approval. Motion by AD, seconded by KM to approve. Passes unanimously.
- B. Accreditation – 60% through the process. Looking to provide enough information for 3 year approval. Look to include results from the survey data from last year.
- C. Need to update the calendar on the website.

7. Old Business

- A. Advocacy committee – MJ to set up a meeting with Jack Hawkins. AD and NH indicated they would like to be involved.

8. New Business

- A. Update of the strategic 5 year plan needs to be added to the calendar.
- B. Discussion of Q-lunch sponsorship form. See attached form for review.

9. Meeting Adjourned by JF at 1:20. Next Meeting will March 2 at Clark/Sullivan.



AIA

The American Institute of Architects, Northern Nevada

QUARTERLY LUNCHEON SPONSORSHIP



On behalf of the American Institute of Architects Northern Nevada Chapter, we are extending an invitation for you to participate with us in our quarterly luncheon program. Quarterly luncheons are attended by local architects, engineers, contractors, materials suppliers and special guests., all with a desire to become better informed.

This means that quarterly luncheons are a great way for you to interact with a number of area professionals in a quick, and efficient manner.

In addition to helping support the AIA, your sponsorship of a luncheon will include advertising in all event publications and announcements prior to and after the event, lunch, and recognition at the event. Other benefits, depending upon the sponsorship level, include display areas, and speaking time. We will also recognize your contribution in the quarterly luncheon in our membership newsletter.

If you should have any questions or if we can be of further assistance, please contact one of the committee members. Once again thank you for your consideration.

Sincerely,
AIANN Quarterly Luncheon Committee

PAST SPONSORS



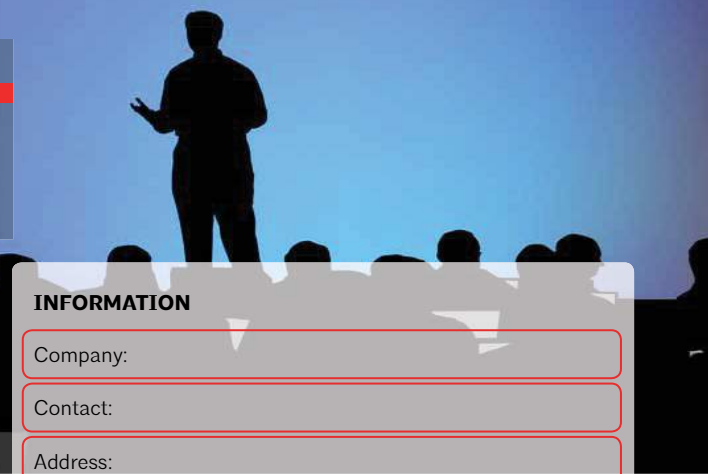


AIA

The American Institute of Architects, Northern Nevada

SPONSORSHIP OPPORTUNITIES

QUARTERLY LUNCHEONS



Sponsorship Level	Amount	Benefits
<input type="checkbox"/> Table	\$175	Logo on event marketing materials Sponsorship acknowledgement at event Recognition in _____ newsletter 2 tickets to the luncheon
<input type="checkbox"/> Room	\$350	“Table” Benefits plus Display space at the event
<input type="checkbox"/> Event	\$700	“Room” Benefits plus 10 minute presentation at start of the event
<input type="checkbox"/> Presenter	\$1,400	“Event” Benefits plus additional 20 minutes of presentation time

INFORMATION

Company:

Contact:

Address:

City:

State:

Zip:

Phone:

E-Mail:

PAYMENT

Return sponsor forms and payment to:
AIANN Quarterly Luncheon, AIA Northern Nevada,
3495 Lakeside Drive, PMB 15, Reno, NV 89509
Make checks payable to: AIANN

OR

go online for sponsor form and credit card payment:
http://sendomatic.com/asp/v?r=aiann@aiann.org_1427552134

Sponsorship benefits are provided at the next available Quarterly luncheon and a valid for that luncheon only.

Thank you for your participation.
For more information see <http://www.aiann.org>