



Attendees:

	Initial	Board Member	Position
X	JF	Jeff Frame	President
X	DS	Dale Smith	President Elect
X	MJ	Mark Johnson	Secretary
X	KM	Kevin Merkling	Treasurer
X	AD	Audrey De La Cruz	Director
X	JD	Jason Durr	Emerging Professional Director
X	NH	Nate Hudson	Education Director
X	AF	Angela Fuss	Allied Professional Director
X	GI	Gary Indiano	Allied Director
	SH	Sheila Hlubucek	Construction Industry Director
X	RW	Rhys Williams	Communications
X	WC	Wan Lee Cone	Past President
X	DK	Donna Koepp	Office Manager

(Quorum)

Guests: None

1. Meeting called to order at 12:05. Anti-Trust statement read into record by JF.
2. **Secretary's Report**
 - A. The minutes were reviewed from the February Executive Committee Meeting. AD motioned for approval, seconded by DS. Minutes approved unanimously.
3. **Treasurer's Report**
 - A. Received a few AIA and Associate dues in February but are still below the projection. Preliminary list from AIA National showed 39 registered Architects and 3 Associates. Still need to follow up on Allied and Allied Professional registration.
4. **Committee Updates:**
 - A. AIA Nevada Board
 - A. Meeting last week – no updates for AIANN
 - B. Advocacy – Committee met earlier in the month and determined it would be best to prioritize local action – focusing on the City and County issues. Members attended the City of Reno Master Plan open house.
 - A. The committee is looking into the idea of a voluntary design review committee that could be established to address questions of design rather than leaving the interpretation up to the building or community development department. Jack Hawkins is looking into options. The goal would be to put together a recommendation that can be discussed with the regional governments.



- C. Communications
 - A. Newsletter content is being compiled for release in April.
 - B. StanCan is under contract to revise the design format with the first work occurring on the Q1 lunch blast. Looking into some type of online document folder where the information for emails and newsletter articles can be placed and accessed by more than just Rhys. Suggestions include Google Docs and Dropbox. DK to investigate.

- D. Events
 - A. Canstruction – Occurring this week. Nine teams entered. JF to preside over awards ceremony this week.
 - B. Architecture Week – Looking to move the event back to the end of April (24-30) to include a furniture design competition.
 - i Schedule to include Jeopardy night on the 25th (JD looking to have Brad Bynum host), AIAS exhibit with gala night on the 28th, Bus tour on the 29th, and activity at the Discovery Museum on the 29th and 30th.
 - ii AIANN has a proclamation from the City of Reno already declaring April 'Architecture Month'
 - iii Rhys is asking for trivia questions for Jeopardy night and potential projects for the bus tour.
 - C. AIANN at the Aces – June 1.

- E. Golf Tournament
 - A. Committee meeting earlier this month – Brad VanWoert and Matt Rohnharr are both participating on the committee this year. Working on getting sponsors – a save the date card for just the sponsors is ready to go once a sendomatic page is set up. Not looking to invite golfers until May.

- F. Membership
 - A. Focus on following up with Allied membership.
 - B. DK to get AIANN member list off the National Website.

- G. Q Lunch Programs
 - A. Q1- Everything is in place for March 16. DK to follow up with Cheese Board.
 - i Two sponsors confirmed – Clark/Sullivan and Meteor.
 - ii Need to add 3-4 extra attendees to list to accommodate WCSD members.
 - B. Q2 – Need to determine a topic
 - C. Q-Lunch sponsor form is ready to go. Look to put a card together for offices to distribute to product reps. The sponsorship level will be rolled out for the Q3-Q4 lunches, but can be offered to the Q2 sponsors once the event is set up.

- H. Scholarships/Education
 - A. The AIANN scholarships are posted on the website and one application has already been received. The deadline is April 14th
 - B. The application for the matching grant has been submitted.



- C. AIANN participated in a career day in Carson City. Determined that these events may be more successful if more documentation and swag can be provided at the table. NH noted that there are 'tool kits' at AIA National for this type of activity.
 - i. KM indicated that he believed a K-12 outreach subcommittee should be put together to coordinate AIANN's approach. He will put something together and bring it to the May meeting for discussion.

- I. AIAS
 - A. No report.

- J. YODENG
 - A. Movie night last month. Looking to go to Lead Dog brewing next month.

- 5. President Report**
 - A. There is an affordable housing workshop on April 13th at Reno High. Need to provide information to membership.
 - B. Need to get the list of AIA members in spreadsheet form – that will help with the member retention and recruitment requirement for accreditation.

- 6. Office Manager Report / Accreditation Update**
 - A. Submittal sent in at end of February. Looking for 3 year approval – which actually means 2 based on when the paperwork will need to begin again.
 - B. Need to note the strategic plan update to occur this year.
 - C. Received notification that the AIANN domain name needs to be renewed. This is separate from the web hosting. MJ noted that this comes up every couple of years and the DK should contact Jaime Saucier to see who was paid last time.

- 7. Old Business**
 - A. No added discussion

- 8. New Business**
 - A. AF noted that the American Planning Association state conference is in October in Carson City. She would like to send invitations to AIA members to be involved in panel presentations – as well as to attend. The committee thought this was a good idea and asked AF to send information for distribution.
 - B. JD noted that the ARE exams have been revised and the current study material available to AIA Associates does not match the exam requirements. New material is currently available for \$600. The committee indicated that a funding proposal should be put together and distributed to the membership for donations. That approach is preferred first before looking to get the money from the golf proceeds.
 - C. NH noted that Greg Erny has been elevated to the AIA College of Fellows. We believe he is the only Fellow in our chapter. AIANN should promote this to the membership and probably issue a press release.

- 9. Meeting Adjourned by JF at 1:30. Next Meeting will April 6 at MBA.**