



**Attendees:**

	Initial	Board Member	Position
X	JF	Jeff Frame	President
	DS	Dale Smith	President Elect
X	MJ	Mark Johnson	Secretary
X	KM	Kevin Merkling	Treasurer
X	AD	Audrey De La Cruz	Director
X	NH	Nate Hudson	Director
X	JD	Jason Durr	Emerging Professional Director
	AF	Angela Fuss	Allied Professional Director
X	GI	Gary Indiano	Allied Director
	KS	Kevin Stroupe	Construction Industry Director
	RW	Rhys Williams	Communications
	WC	Wan Lee Cone	Past President
X	DK	Donna Koepp	Office Manager

(Quorum)

**Guests:** None

1. Meeting called to order at 12:04. Anti-Trust statement read into record by JF.
2. **Secretary's Report**
  - A. The minutes were reviewed from the September Executive Committee Meeting. AD motioned for approval, seconded by KM. Minutes approved unanimously.
3. **Treasurer's Report**
  - A. One outstanding issue with golf tournament. Need to send out a couple of refunds. Will provide final recap when issues are resolved.
4. **Committee Updates:**
  - A. AIA Nevada Board
    - i. Planning for Design Awards. Not much else happening.
  - B. Advocacy
    - i. Working on developing a design review committee for the City of Reno. Meetings are ongoing.
  - C. Communications
    - i. NH working on getting costs for yearly magazine similar to AIA Wyoming. Need to put together a plan for how to manage, when to have items prepared, and how to address advertising.
  - D. Events
    - i. DICE – event went well. Speakers were good and the venue worked well.
      - a. DK to note 3 CEUs for attendees.



- E. Golf Tournament
  - i. Committee to have wrap up meeting soon.
- F. Membership
  - i. DK received the excel spreadsheet for members from AIA National.
  - ii. Allied list for renewals is at the accountant office. KM to work with DS for invoice, letter of welcome, and benefits list.
- G. Q Lunch Programs
  - i. Q4 – November 9 at Innevation Center. Information to be sent out in next week.
  - ii. Hoping for wider distribution through tie in with USGBC.
- H. Scholarships/Education
  - i. Payments have been sent out and received. Need to get screen shots of bank records to send to AIA National. Look to do press release for awards.
  - ii. WCSD 8<sup>th</sup> grade job fair October 30-31. AD discussed possibility for giveaway / swag. Discussed sketchbook, book mark, etc. Also need to get an updated banner (\$75 from Nevada Blue).
    - a AD to review options – 200 items with \$100 budget. NH motioned for approval of expenditure, MJ seconded. Passes unanimously.
- I. AIAS
  - i. No report.
- J. YODENG
  - i. JD to tie in with USGBC walk through at LEED Platinum building at North Lake Tahoe.
- 5. President Report**
  - A. WMR conference in Las Vegas next week.
- 6. Office Manager Report / Accreditation Update**
  - A. No report.
- 7. Old Business**
  - A. KM secured Sierra Pacific Windows as sponsor for AIA Nevada credit event. Discussed possibility of NCARB component event after CEU Session
  - B. Need to discuss visioning session with DS for December 7<sup>th</sup>.
- 8. New Business**
  - A. Need to determine AIANN board for 2018. MJ noted that he will be leaving the executive committee.
- 9. Meeting Adjourned by JF at 1:10. Next Meeting will November 3 at Cathexes.**