



Attendees:

	Initial	Board Member	Position
X	JF	Jeff Frame	President
X	DS	Dale Smith	President Elect
X	MJ	Mark Johnson	Secretary
X	KM	Kevin Merkling	Treasurer
X	AD	Audrey De La Cruz	Director
X	NH	Nate Hudson	Director
	JD	Jason Durr	Emerging Professional Director
	AF	Angela Fuss	Allied Professional Director
	GI	Gary Indiano	Allied Director
X	KS	Kevin Stroupe	Construction Industry Director
	RW	Rhys Williams	Communications
	WC	Wan Lee Cone	Past President
X	DK	Donna Koepp	Office Manager

(Quorum)

Guests: Clare Christensen, Clark/Sullivan Construction

1. Meeting called to order at 12:02. Anti-Trust statement read into record by JF.

2. Secretary's Report

- A. The minutes were reviewed from the November Executive Committee Meeting and the Strategic Planning Session. AD motioned for approval, seconded by DS. Minutes approved unanimously.

3. Treasurer's Report

- A. 2017 budget review. Spend a bit more money than budgeted for items such as the associates endowment and communications but still in good shape.
- Looking to break out office expenses better in the next budget
- B. Reviewed several items for 2018:
- Add \$2,000 to budget for website upgrade to meet AIA National standards
 - DK to talk to Randy at AIALV for standards
 - Change from a newsletter to a yearly publication – not sure what the cost implications will be.
 - Decide to include \$3,000 currently in the budget for next year
 - Golf Tournament sponsorship amount increase to \$20K based on previous years
 - Quarterly lunches will lower the room rental and catering costs
 - Include the associate endowment moving forward

4. Committee Updates:

- A. AIA Nevada Board



- i. Meeting next week. No other report.

- B. Advocacy
 - i. No update

- C. Construction
 - i. Fee has been paid. Working on establishing teams.

- D. Communications
 - i. Need to identify a director for this committee for 2018. Shift to annual publication will reduce ongoing work, but will require determination of what the overall approach will be.
 - ii. Clare Christensen, Clark/Sullivan, volunteers to be AIANN Communications Director for 2018.

- E. Events
 - i. Post Holiday Blues – Need to send out information to start sign-up.

- F. Golf Tournament
 - i. Tournament date set for next year. Save the date mailer will be sent out soon. NH indicated that the committee needs a new member.

- G. Membership
 - i. Invoices sent in December for Allies. Will not have report from AIA National on member sign ups for a few months.

- H. Q Lunch Programs
 - i. Q1 – need to determine program and advertise.

- I. Scholarships/Education
 - i. Looking to send out information on 2018 awards in January.

- J. AIAS
 - i. No report.

- K. YODENG
 - i. No report.

- 5. AIA National/WMR Report**
 - A. Leadership conference occurring in January for WMR – DS to attend.
 - B. NH attended governance week in DC last week – good conference.
 - C. The new AIA president has a more inward focus for the institute – will be interesting to see what comes from the change.

6. President Report



AIA Northern Nevada

MEETING MINUTES

AIANN Board of Directors
December 14, 2017 / 12:00 to 1:00 p.m.
Location: Frame Architecture

- A. JF mentioned the re-energize Reno event taking place on January 9th. AIANN members can get 1 CEU for attending.

7. Office Manager Report / Accreditation Update

- A. List of officers has been provided.
- B. The cost for the visioning session was approved.

8. Old Business

- A. AIANN 2018 Board:
 - i. Clare Christensen from Clark/Sullivan will be the Construction Industry representative.
 - ii. Matt Ronhaar will be the Secretary
 - iii. Still need one Director.

9. New Business

- A. None.

10. Meeting Adjourned by JF at 1:25. Next Meeting will be January 4, 2018 at Collaborative Design Group.